



Mr R . Griffiths

Swyddog Uwch Dynodedig
Diogelu ac Amddiffyn Plant



Mr S Jones

Dirprwy Swyddog
Dynodedig Diogelu
ac Amddiffyn Plant

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Swyddog Dynodedig

Diogelu Plant yr AALI

Sara Jones (01639) 763387 neu 07890402145

Dirprwy Swyddog Diogelu Plant

YSGOL GYMRAEG GWAUN CAE GURWEN



DIOGELU GWYBODAETH I RIENI

Beth mae diogelu yn golygu?

*Diogelu plant rhag camdriniaeth.

*Cadw plant yn ddiogel rhag niwed megis salwch, camdriniaeth ac anafiadau.

*Atal amharu ar iechyd a datblygiad plentyn.

*Sicrhau for plant yn tyfu i fyny mewn amgylchedd diogel ac effeithiol.

*Creu cyfleoedd i fywyd optimaidd er mwyn cyrraedd oedolaeth yn llwyddiannus.

Beth sy'n digwydd os oes gennym bryderon am blentyn?

Fe fydd pryderon lefel isel am blentyn yn cael ei nodi ar blatfform 'My Concern' Mae rhain yn cael eu cadw'n ddiogel. Bydd y rhain yn ein helpu i adeiladu cronoleg o bryderon er mwyn cynnig cyngor neu gefnogaeth briodol ble bo angen, gan gynnwys cefnogaeth wrth asiantaethau allanol.

Fe fydd pryderon mwy difrifol ynghylch camdriniaeth neu esgeulustod yn cael eu cyfeirio ar unwaith at **Rhys Griffiths neu Steffan Jones**, y Swyddog Diogelu Plant Dynodedig a'r Dirprwy Swyddog

Dynodedig Diogelu Plant. Nhw fydd yn penderfynu ar y cam nesaf e.e. cyngor wrth Swyddog Diogelu'r AALI, cysylltu â'r Gwasanaethau Cymdeithasol neu gysylltu â'r heddlu.

Os oes unrhyw bryder fod plentyn mewn perygl, rhaid dilyn gweithdrefnau polisi Amddiffyn Plant yr ysgol.

Sut mae Y.G.G. Gwaun Cae Gurwen yn cadw fy mhlentyn yn ddiogel?

Cyfrifoldeb yr ysgol ydy sicrhau fod eich plentyn yn ddiogel ac mae hyn yn cael ei gyflawni yn y ffyrdd canlynol:

*Mae drysau allanol yn cael eu cadw dan glo bob amser ac mae'n rhaid i ymwelwyr fynd i'r brif swyddfa.

*Atgoffir plant yn rheolaeth eu bod ddim i agor y drysau i ymwelwyr, dim hyd yn oed eu rhieni.

*Rydym yn sicrhau fod ymwelwyr yn arwyddo mewn a mas fel ein bod yn gwybod pwy sydd ar y safle.

*Mae pob ymwelydd yn gwisgo bathodyn i ddangos eu bod wedi cael caniatâd i fod ar y safle.

*Cynhelir ymarfer tan yn dymhorol i sicrhau fod staff a phlant yn deall y drefn.

*Cynhelir gwiriad iechyd a Diogelwch gan staff a llywodraethwyr perthnasol.

*Cynhelir asesiadau risg cyn unrhyw ymweliad neu weithgaredd tu allan i'r ysgol, yn ogystal â rhai gweithgareddau yn yr ysgol.

*Mae'n amodol i bob aelod o staff gael gwiriad GDG (Gwasanaeth Datgelu a Gwahardd) cyn iddynt ymuno a'r ysgol.

*Mae pob aelod o staff yn mynychu hyfforddiant Diogelu ac Amddiffyn Plant.

*Mae hyfforddiant Cymorth Cyntaf y staff yn cael ei ddiweddarau'n rheolaidd.

*Mae gan yr ysgol Swyddog Dynodedig Diogelu Plant (Rhys Griffiths) a Dirprwy Swyddog Dynodedig Diogelu Plant (Steffan Jones).



Mr R Griffiths

Lead Designated Safeguarding
& Child Protection Officer



Mr S. Jones

Deputy Designated
Safeguarding & Child
Protection Officer

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Safeguarding Officer for NPT

Sara Jones (01639) 763387 neu 07890402145
Deputy Safeguarding Officer for NPT

YSGOL GYMRAEG GWAUN CAE GURWEN



SAFEGUARDING INFORMATION FOR PARENTS

What does safeguarding mean?

- *Protecting children from maltreatment.
- *Keeping children safe from harm such as illness, abuse and injury.
- *Preventing impairment of children's health and development.
- *Ensuring that children grow up in a safe and effective environment.
- *Creating opportunities for optimal life chances in order to enter adulthood successfully.

What happens if we have a concern about a child?

Low level concerns about a child will be recorded on a platform called 'My Concern' .This help us to build a chronology of concerns and offer appropriate advice or support where necessary, including support from outside agencies.

More serious concerns regarding abuse or neglect will be reported immediately to **Rhys Griffiths or Mr Steffan Jones**, the Designated Child Protection Officer and Deputy Designated Child Protection Officer. They will decide upon the next course of action e.g. advice from LEA Safeguarding Officer, report to Social Services or contact police.

If there are concerns that a child may be at risk, the school must follow the procedures in the Child Protection policy.

How does Y.G.G Gwaun Cae Gurwen keep my child safe?

It is the school's responsibility to ensure your child is safe and this is achieved in the following ways.

- *External doors are kept locked at all times and visitors must go to the main office and report to the office.
- *Pupils are regularly reminded that they must never open doors to visitors, not even their own parents.
- *We ensure that all visitors sign in and sign out so that we know who is on the premises.
- *All visitors wear a label to show that they have permission to be on the premises.
- *Termly fire drills are carried out so that all staff and children understand the procedure.
- *Health and Safety checks are carried out by relevant staff and governors.
- *Risk assessments are carried out prior to all off-site visits and activities, as well as some school based activities.
- *All staff are subject to DBS (Disclosure and Barring Service) checks prior to joining the school.
- *All staff attend Safeguarding and Child Protection training.
- *First Aid training for staff is regularly updated.
- *The school has a Designated Child Protection Officer (Rhys Griffiths) and a Deputy Designated Child Protection Officer (Steffan Jones).